

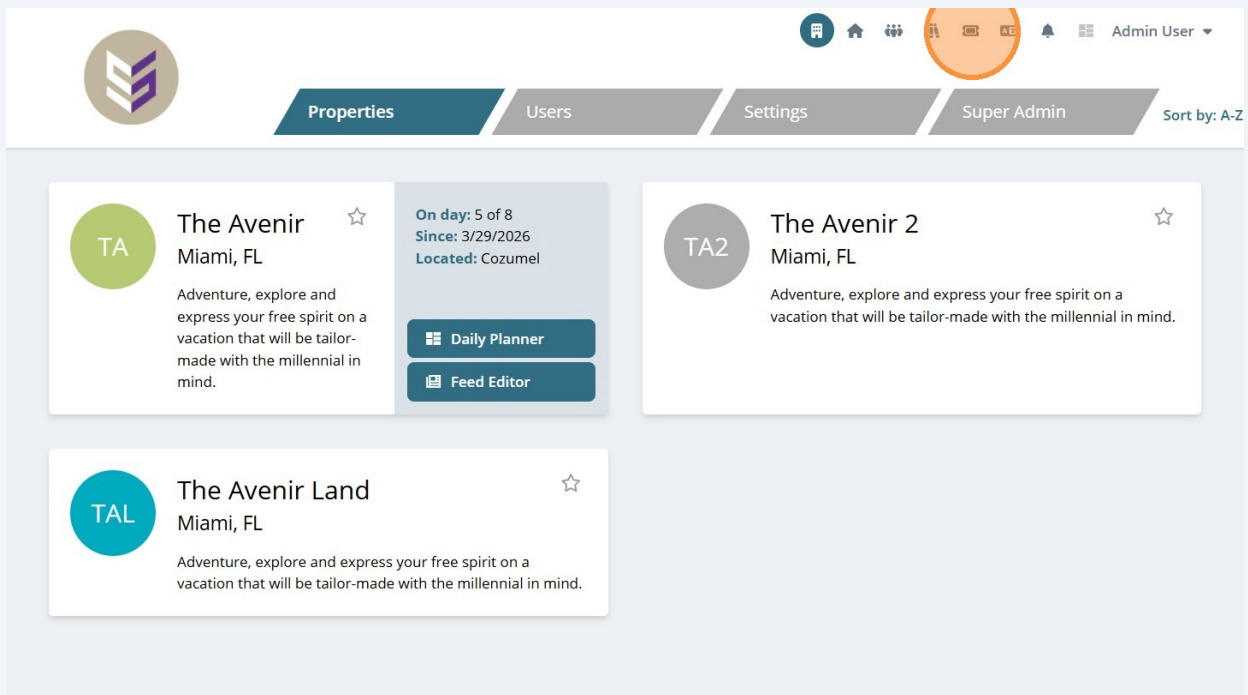
# GO Reserve Icons Overview

This guide is also available as a video. Click the link below to watch:  
[scribehov.com/embed-preview/GO Reserve Icons Ov...](https://scribehov.com/embed-preview/GO%20Reserve%20Icons%20Ov...)

This guide provides a comprehensive overview of the icons in GO Reserve, helping you understand what each one represents and how to use them effectively.

1

**Ticket Icon:** By clicking on this button, users will access GO Reserve, where they can manage experiences, create new ones, and add schedules.



## 2 **Person Icon:** This shows the number of hosts assigned to the experience.

The screenshot shows a dashboard interface for 'The Avenir'. The top navigation bar includes 'Reserve', 'Analyze', and 'Settings'. Below this, the 'Experiences' tab is active, with 'Calendar' and 'Reservations' also visible. A search bar is present with the text 'Search by experience...'. The main content area is titled 'EXPERIENCES WITH SCHEDULES' and includes a sub-note: 'Use the trash icon to delete all schedules from the experience.' and a 'SUMMARY' link. The list of experiences includes:

- Beachfront Morning Yoga:** Start your day with a relaxing guided yoga session on the beach suitable for all experience levels. The person icon shows '1'.
- Cabana Rental:** Relax in a private poolside cabana with personalized service. The person icon shows '0'.
- Guided Morning Run:** Start your day off with a guided run through the community and along the shore. The person icon shows '1'.
- Guided Snorkeling Tour:** Explore coral reefs with a professional guide. The person icon shows '0'.

## 3 **Calendar Icon:** This shows the available time slots for the experience.

This screenshot is identical to the one above, showing the 'Experiences' tab. The difference is that the calendar icon for the 'Beachfront Morning Yoga' experience is circled in orange, indicating the available time slots for that experience.

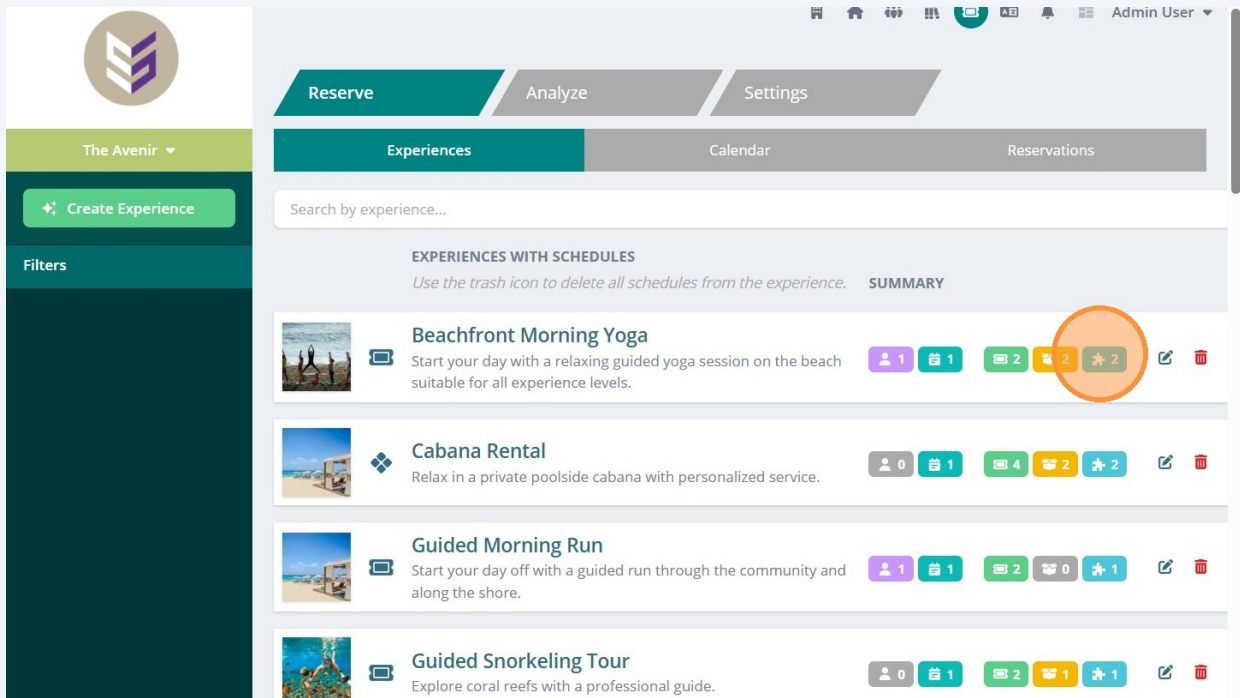
#### 4 Ticket Icon: This shows the types of tickets available for the experience.

The screenshot shows a dashboard with a sidebar on the left containing a logo, 'The Avenir' dropdown, 'Create Experience' button, and 'Filters' section. The main area has tabs for 'Reserve', 'Analyze', and 'Settings', and sub-tabs for 'Experiences', 'Calendar', and 'Reservations'. A search bar is present. Below, a list of experiences is shown under the heading 'EXPERIENCES WITH SCHEDULES'. The first experience, 'Beachfront Morning Yoga', has a row of icons: a person icon with '1', a calendar icon with '1', a ticket icon with '2' (circled in orange), a group icon with '2', and a plus icon with '2'. Other experiences include 'Cabana Rental', 'Guided Morning Run', and 'Guided Snorkeling Tour', each with their own set of icons.

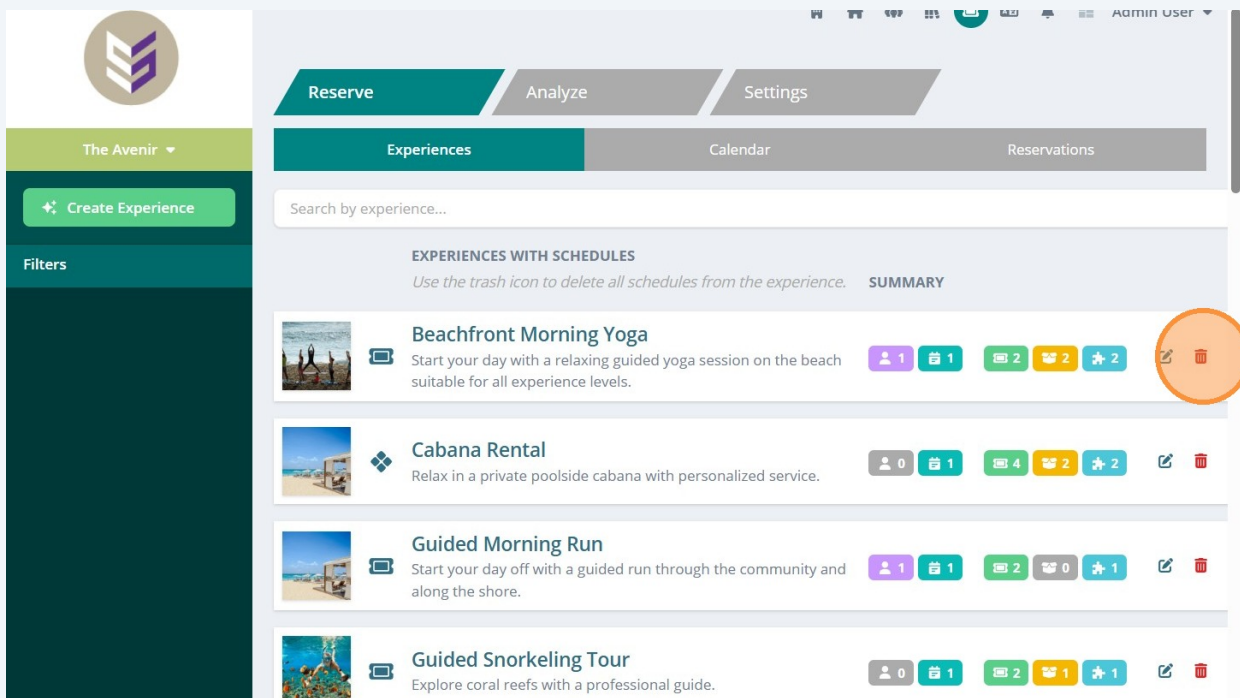
#### 5 Package Icon: This shows the number of packages available for the experience.

This screenshot is identical to the one above, but the package icon (a group of people) for 'Beachfront Morning Yoga' is circled in orange, indicating it shows the number of packages available for that experience.

6 **Puzzle Icon:** This shows the number of addons available for the experience.



7 **Trash Icon:** By clicking this icon, you will be able to delete the schedule for this experience.





**Note:** These icons are also visible in the **Calendar** tab within GO Reserve.

8

Under the **Reservation** tab, you can "Export to CSV" by date range.

Click "Ok" when done.

The screenshot shows the GO Reserve interface with the 'Reservations' tab selected. The left sidebar contains a navigation menu with 'The Avenir' at the top, followed by '+ Add Reservations' and 'Export to CSV' (highlighted with an orange circle). Below these are 'Filters' and 'Reservation' options. The main content area displays a table of reservations with columns: STATUS, EVENT, RESERVATION, DATE, TIME, RENTAL / HOST, NAME, EMAIL, PHONE, and REVENUE. The table lists five reservations, all with an 'ACTIVE' status.

STATUS	EVENT	RESERVATION	DATE	TIME	RENTAL / HOST	NAME	EMAIL	PHONE	REVENUE
ACTIVE	Pool Bar Happy Hour - QUICK EXPIRE	RZ-PWYANAF RC-JZQVQW	12/8/2026	09:00am	--	Lucas Marco	lucas@sparkcooperative.com	+14789220854	-\$34.6
ACTIVE	20 cents event	RZ-JOE82BYV RC-1TIOJC	4/19/2026	12:00pm - 01:00pm	--	Lucas Marco	lucas@sparkcooperative.com	+14789220854	\$0.00
ACTIVE	Guided Snorkeling Tour	RZ-PR8VDUNV	4/9/2026	10:00am - 11:30am	--	Lucas Marco	lucas@sparkcooperative.com	+5511950665742	\$3.90
ACTIVE	Pool Bar Happy Hour - QUICK EXPIRE	RZ-180DIVX	4/8/2026	09:00am	--	Lucas Marco	lucas@sparkcooperative.com	+5511950665742	\$0.00
ACTIVE	Guided Sunset Run	RZ-IXHR3B7E	4/6/2026	08:00am	--	Lucas Marco	lucas@sparkcooperative.com	+5511950665742	\$50.00

This screenshot is similar to the one above but includes a date range selection dialog box overlaid on the table. The dialog box has a title bar with a question mark and the word 'STATUS'. It contains two input fields: 'START DATE' and 'END DATE', both with a date format of 'mm/dd/yyyy' and a calendar icon. Below the input fields are 'Cancel' and 'Ok' buttons. The table data is partially obscured by the dialog box.

STATUS	EVENT	RESERVATION	DATE	TIME	RENTAL / HOST	NAME	EMAIL	PHONE	REVENUE	CREATE
ACTIVE	Pool Bar Happy Hour - QUICK EXPIRE	RZ-PWYANAF RC-JZQVQW	12/8/2026	09:00am	--	Lucas Marco	lucas@sparkcooperative.com	+14789220854	-\$34.63	4/7/20 4:44:00
ACTIVE	20 cents event	RZ-JOE82BYV RC-1TIOJC	4/19/2026	12:00pm - 01:00pm	--	Lucas Marco	lucas@sparkcooperative.com	+14789220854	\$0.00	4/7/20 4:32:11
ACTIVE	Guided Snorkeling Tour	RZ-PR8VDUNV	4/9/2026	10:00am - 11:30am	--	Lucas Marco	lucas@sparkcooperative.com	+5511950665742	\$3.90	4/7/20 4:22:11
ACTIVE	Pool Bar Happy Hour - QUICK EXPIRE	RZ-180DIVX	4/8/2026	09:00am	--	Lucas Marco	lucas@sparkcooperative.com	+5511950665742	\$0.00	4/7/20 4:17:00
ACTIVE	Guided Sunset Run	RZ-IXHR3B7E	4/6/2026	08:00am	--	Lucas Marco	lucas@sparkcooperative.com	+5511950665742	\$50.00	4/6/20 5:17:50